

# Beaver Island Cultural Arts Association

*The Mini-Grant application cycle for 2017 is now open.*

## Mini- Grant Application

Please read the Mini-Grant Instructions before you begin. Failure to follow the instructions will disqualify your application.

*Completed applications must be post marked on or before January 31, of each New Year to be considered. You will receive an email confirmation.*

### Organization and Contact Information **(Please Print)**

1. Name of Group/Organization: \_\_\_\_\_

\_\_\_\_\_

2. Name of Applicant and Position with Group/Organization: \_\_\_\_\_

\_\_\_\_\_

3. Applicant Telephone or Cell Number (specify): (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

4. Applicant e-mail address: \_\_\_\_\_

5. Applicant Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### About Your Proposal **(Please Print)**

6. Has your group/organization received a BICAA Mini Grant in the past? Yes - No (Circle Appropriate Answer)

6A. If yes, what year: \_\_\_\_\_

7. What is the title of your proposal? \_\_\_\_\_

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8. Describe your proposal. Please limit your answer to 1400 characters (approximately 200 words). \_\_\_\_\_

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9. How does your proposal meet the cultural needs of the Beaver Island population? Please limit your answer to 1400 characters (approximately 200 words). \_\_\_\_\_

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**Structure of Your Proposal (Please Print)**

10. How many sessions will be held? \_\_\_\_\_

11. What will the length of each session be? \_\_\_\_\_

12. How often will sessions be held? \_\_\_\_\_

13. How many adults and/or children do you expect to participate? \_\_\_\_\_

**Cost of Proposal (Please Print)**

**14. Amount of Funds Requested (Maximum Award: \$1000):** \$ \_\_\_\_\_

**15. What do the expenses of the proposal cover? Please limit your answer to 1400 characters (approximately 200 words).** \_\_\_\_\_

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**16. How will the Mini-Grant help cover the expenses of the proposal? Please limit your answer to 1400 characters (approximately 200 words).** \_\_\_\_\_

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**Letters of Support**

**17. Please attach letters of support from TWO individuals supporting how the proposal benefits residents of Beaver Island. Please address the letter of support to the BICAA Board.**

## Agreement

**18. Recipients of a BICAA Mini-Grant are REQUIRED to provide a follow-up report on the proposal. The report must be received by the BICAA Chair NLT 30 days after the program has been concluded.**

**19. If this proposal is accepted, I give permission for my final report to be used in publicity, articles or presentations, online and in print. My name and the name of the organization will be attached wherever the report is posted.**

**Applicant Signature & Date: \_\_\_\_\_**

**20. Crediting BICAA: The Beaver Island Cultural Arts Association must be credited for the support it provides in printed and online announcements. When written credit is not applicable, such as there being no printed program, verbal credit shall be given prior to performances or events.**

**21. Mail your completed application by January 31 to:**

**Mini-Grant Proposal  
Beaver Island Cultural arts Association  
PO Box 326  
Beaver Island, MI 49782**

**22. *Completed applications must be post marked on or before , January 31, of each New Year to be considered.* You will receive an email confirmation.**